



LSU

# Business Manager Meeting

# International Visitors Policy

- To ensure that LSU has up-to-date record of international visitors on campus, the Office of International Programs must be notified of all such visitors.
- An international visitor is an individual who is not a US citizen or permanent resident, who is not an LSU employee or student, and who will be on campus longer than 28 days.
- Notice must be sent no later than **one week prior to the beginning of the visit** by completing the form located at: [International Visitors Policy | LSU Office of Academic Affairs](#).

# Who is Subject to the Reporting Requirement?

- Persons visiting LSU on a B-1/B-2 visitor visa.
- Visiting students sponsored by Fulbright, who are **not** enrolled LSU students.
- Visiting scholars sponsored by Fulbright.
- Visitors on any type of visa **sponsored by an entity or employer other than LSU.**

Visitors come to LSU to Study under an LSU faculty/mentor; Collaborate in research; Observe; pursue an externship; or for similar reasons.

Visitors may be employees, or they may be students at an entity in the US or abroad.  
Exchange visitors sponsored by LSU do not need notice, even if they are in a gratis position.

Please direct questions to [intlvisitors@lsu.edu](mailto:intlvisitors@lsu.edu).